



Provider access policy statement

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| Approved by: | Mr Will Berryman | Date: November 2021 |
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| Last reviewed on: | November 2021 |
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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Rivers Academy West London are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Opportunities for access

Our provision includes various opportunities for students to access a range of events. These are integrated into Rivers Academy's careers programme and curriculum as well as hosting or attending one off events that

provide such opportunities. The integrated events are usually delivered internally, with contribution from external providers where necessary. The one off events, such as a college open day or an apprenticeship fair, are regularly advertised to our students and where appropriate we will arrange a visit, during the Academy day, for a select group of students to attend.

The Academy employs an independent and impartial careers adviser from an outside agent who works with Year 11 students to ensure they are able to make an informed choice about their next steps. The adviser will see all of our Year 11 cohort at least once, but where necessary repeat appointments can be made. We also employ an intensive careers adviser who works with students who have been identified as risk of NEET (not in Education, Employment or Training). The adviser will inform students about the opportunities that other providers have, and when needed, they will complete application forms together for those selected college or apprenticeship placements.

Procedure

A provider wishing to request access should contact Mr Will Berryman, Head of CEIAG (Careers Education, Information, Advice and Guidance) via the Academy contact details.

Local providers are invited to key relevant events that are held at Rivers Academy. When holding a Year 11 or 13 parents evening we would, for example, invite apprenticeship providers, colleges, universities or other relevant groups such as our local volunteering group. We encourage other providers who are interested in coming into the Academy to contact Mr Will Berryman to identify the most suitable opportunity.

Resources

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the attention of Mr Will Berryman. Rivers Academy will place the literature in the careers office so it is available to students during the course of or directly after the Academy day.

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

In the following table, outline examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers. We've provided some examples:

| | AUTUMN TERM | SPRING TERM | SUMMER TERM |
|--------|---|---|--|
| YEAR 7 | MP visit – TD Grant Thornton project | University workshop | Career workshops Entrepreneur day |
| YEAR 8 | Uni Connect sign up | Uni connect visits University workshop | Uni Connect workshop Career workshops |

| | AUTUMN TERM | SPRING TERM | SUMMER TERM |
|---------|--|---|---|
| YEAR 9 | <p>Space Studio presentation</p> <p>CISCO workshop</p> <p>Uni Connect opportunities</p> | <p>Global Academy presentation</p> <p>GCSE choices evening</p> <p>CISCO workshop</p> <p>Uni Connect opportunities</p> <p>First Give</p> | <p>CISCO visit</p> <p>Mclaren workshop</p> <p>Uni Connect opportunities</p> |
| YEAR 10 | <p>Work experience opportunities</p> <p>Uni Connect opportunities</p> | <p>Work experience opportunities</p> <p>Mosaic Business Challenge</p> <p>Uni Connect opportunities</p> | <p>Work experience opportunities</p> <p>Uni Connect opportunities</p> |
| YEAR 11 | <p>Independent 1-1 careers advice</p> <p>Information on college open evenings</p> <p>Uni Connect opportunities</p> | <p>Independent 1-1 careers advice</p> <p>College presentations</p> <p>Studio school presentations</p> <p>Uni Connect opportunities</p> | <p>Independent 1-1 careers advice</p> <p>Uni Connect opportunities</p> |

| | AUTUMN TERM | SPRING TERM | SUMMER TERM |
|-----------|--|--|---|
| YEAR 12 | AED Careers workshops with work experience opportunity Spark mentoring program | AED Personal Statement support University fair visit | AED Personal Statement support Insight day with Spark |
| YEAR 13 | UCAS support and applications Work experience opportunities | Study skills University preparation | Study skills Next steps preparation |
| ALL YEARS | Unifrog Regular update with schedule of guest talks | Unifrog Regular update with schedule of guest talks | Unifrog Regular update with schedule of guest talks |

Please speak to Mr Will Berryman to identify the most suitable opportunity for you.

4.3 Granting and refusing access

- Safeguarding – if the Academy DSL deems it is not safe or appropriate
- Health & Safety – the provider must adhere to the Academy H&S requirements

4.4 Safeguarding

Rivers Academy policy on safeguarding sets out the Academy’s approach to allowing providers into the Academy as visitors to talk to our students. At all times we ensure that there are no issues of safeguarding and that our students are always completely safe whilst meeting or speaking to external providers.

Our safeguarding/child protection policy outlines the school’s procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Once visits have been agreed, the Academy will provide appropriate facilities to facilitate the visit, along with any equipment requested by the provider, where it is available. Sessions can be held in different venues according to the number of students and the requirements of the provider. Visits can be in the main hall and delivered to over 200 students, or sometimes in the classroom with a smaller group. We also have the facility to deliver safe personalised sessions.

We are happy to work with providers to share any resources we can that make their visit possible and we are happy to accommodate those that need to bring extra equipment into the Academy in order to showcase what they do.

5. Links to other policies

➤ Safeguarding/child protection policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Mr Will Berryman Head of CEAIG.

This policy will be reviewed by Mr Will Berryman Head of CEAIG every two years.